

SAMRA SUMAIR

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EDUCATION

One League | Global
MBA Candidate Class of 2023

One League is a global education institution connecting the world's highest potential change-makers to world-class education and opportunities to realize global impact.

Institute of Business Administration (IBA) | Karachi, Pakistan

Bachelor of Business Administration (BBA)
2009-2013

Top 10% of Graduating batch
3.31 CGPA

LEADERSHIP & COMMUNITY

- Plantation Drive (in collaboration with WWF)
- Library for underprivileged in government schools of Karachi

PERSONAL

- Lived in Canada and Pakistan.
- Conversational in English and Urdu.
- Data Science enthusiast.
- Loves to travel and explore outdoor nature.
- Enjoys watching Sci-Fi movies.

SOCIAL LINK

<https://www.linkedin.com/in/samra-sumair/>

SUMMARY

Confident and Team Oriented Finance Professional with +7 years of corporate experience. A well-rounded individual with specialization in Excel based Dynamic Dashboards, Budgeting, Financial Modelling, and professional presentations.

EXPERIENCE

Rogers Communications Inc. | Toronto, Canada

Senior Finance Analyst – Home & Business Cost Optimization | 2022 - Present

- Month-end, forecast, budget reporting package from a consolidated point of view for Home & Business Costs, working with Finance peers to formulate variance commentary and articulate finance/business story.
- Work closely with Corporate Planning and communicate month-end, forecast, budget requirements to Home & Business Cost Optimization team, ensuring process is clearly identified
- Support and present Month End, Forecast, and Budget reviews by consolidating and articulating business results/insights
- Assist in the modelling of Home & Business Costs Long Range Plan, help lead the process with business/finance primes to set meaningful and reasonable financial target/outcome for the BU
- Provide support to strategic initiatives/projects including decision support on business cases for Customer Experience

Gul Ahmed Textile Mills Limited | Karachi, Pakistan

Assistant Manager Finance – Central Finance | 2018-2022

- Led the Analytics, Budgeting, Financial Projections and Corporate Presentations domain while automating excel formats and workflows to reduce lead time and ensuring timely completion of tasks.
- Dynamic Dashboard Analysis: Extracted and Compiled data from Oracle to Analyze and create dynamic dashboards across various segments, brackets and categories for Inventory, Sales, Expenses etc.
- Financial Projections: Prepared Financial Model for 10-year projections of Profit & Loss, Balance Sheet and Cash Flow for valuation purpose.
- Inventory Audit: Preparation of Inventory related Audit schedules for Half year and Annual Audits and coordinating with the external auditors.
- Annual Budgeting: Preparation of Annual Budget formats and coordinating with all segments to obtain budget figures, compilation and preparation of Budgeted Profit & Loss, Cash Flow and Balance Sheet along with Budget presentation for the Board of Directors.
- BOD Presentation and Directors' Report.

SBT Japan (SMC-PVT) Limited | Karachi, Pakistan

Finance Executive | 2016 -2017

- Developed Chart of Accounts for the company leading to appropriate management reporting.
- Responsible for handling the payments section, maintaining accounting books of UK and Pakistan Offices, reconciliation of bank accounts, reporting to Japan Head Office, processing employee clearance and full & final settlement.
- Helped company reduce their Overdraft financial charges by 9% by identifying and forecasting payments to manage cash flow effectively.

Lucky Cement Limited | Karachi, Pakistan

Finance Executive | 2013-2015

- Headed the Process Documentation Project (PDP) for companywide System and Processes for subsequent SAP implementation in the company.
- Developed the companywide Authority Matrix making the approval hierarchy more efficient by reducing approval backlogs by 20%.
- Responsible for preparing analytical reports pertaining to inventory and expenditures, tracking of annual departmental, purchase and consumption budgets for overruns and monthly budget vs. actual reporting.